

STONEHEDGE ON THE HILL

Snowbird / Travel Form

REQUIRED if you are away for 2 weeks or more:

RESIDENT RESPONSIBILITIES pg. 21, #1, Rules and Regulations:

Any unit owner absent from the Park exceeding two weeks is required to complete a Snowbird /Travel Form. Forms available online and in the office.

Expected Dates: LEAVING _____ RETURNING _____

Resident Name: _____ Unit # _____

Away Address: _____

Away Phone Number: _____

Prior to Leaving: Arrange with someone to ACTIVELY WEED & TRIM your garden flower beds, to CLEAN OUT YOUR GUTTERS of any collecting debris, and KEEP YOU INFORMED IF ANY OTHER MAINTENANCE ISSUES need attention.

Make sure the person/persons you choose has/have general operational knowledge of your **SPRINKLER SYSTEM** and conduct WEEKLY system checks to include:

- 1) Ensure proper time, date & zone watering schedule. City/County restrictions may apply.
- 2) Run the sprinkler system manually to ensure proper operation.
- 3) Clear ALL sprinkler heads of debris and overgrown grass for complete water coverage for the entire time you are away. All other sprinkler issues can be reported to management.

****IF YOUR UNIT IS NOT PROPERLY MAINTAINED TO THE STANDARDS SET, YOU WILL BE RESPONSIBLE FOR THE COST TO ENSURE THAT IT IS.**

Maintaining shrubs & home: _____ Unit # _____

Maintaining sprinklers: _____ Unit # _____

Local contact phone number(s): _____

Resident Signature: _____

REVIEW YOUR TRAVEL-AWAY CHECKLIST:

- _____ CITY WATER OFF (black meter)
- _____ WELL WATER ON _____ POWER to TIMER _____ Timer Accessible
- _____ AWNINGS DOWN & SECURE
- _____ STORE & SECURE: Outdoor Furniture, Umbrellas, Grills, Decorations, Pots
- _____ REPLACE BATTERIES: ___ Smoke Detectors ___ Thermostats ___ Sprinkler Timer (if applicable)
- _____ FORWARD MAIL: GO TO POST OFFICE & SHOW ID to COMPLETE MAIL FORWARDING